

Armes Electric, Inc.
INVITES APPLICATIONS FOR:
Electricians and or Apprentices
An Equal Opportunity Employer

SALARY RANGE

Determined by experience, reliability, driving record

POSITION INFORMATION

Under direction, the Electrician installs, services, and maintains electrical applications in residential and light commercial applications
Apprentices assist, train, and facilitate the completion of electrical application under the direct supervision of the lead electrician.

EXAMPLES OF KNOWLEDGE AND ABILITIES

Knowledge Of

- The theory of electricity
- Practices, tools, equipment and materials used in the electrical trade
- The installation, operation, and maintenance of electrical devices, apparatus, appliances, and instruments
- The codes, laws, rules and standards pertaining to electrical construction and maintenance, National Electric Code (NEC)
- And of the hazards involved in working around energized lines and equipment; standard safety practices as prescribed by the State of California, California Occupational Safety and Health Act (CAL-OSHA) Title 8, Electrical Safety Orders

Ability To

- Interact effectively with the public and coworkers
- Read and interpret electrical plans and diagrams of electrical circuits
- Design, plan and install electrical systems
- Compile material lists
- Understand and follow oral and written instructions

Essential Physical Requirements

- Climbing up and down ladders and stairs
- Work while wearing a mask or respirator
- Crawling through 18 and 24 inch manways
- Work in and around energized electrical equipment
- Lifting and carrying materials weighing up to 60 lbs
- Working outside in various types of weather conditions
- Work while standing, kneeling, for extended periods of time
- Standing on a ladder while performing tasks with both hands
- Performing tasks while on lifts and scaffolding at varying heights
- Working in enclosed and tight spaces, sometimes in awkward positions
- Working in enclosed areas where the temperature may exceed 100 degrees F

EMPLOYMENT STANDARDS

Minimum Qualifications for Electrician:

Two years of experience as a journeyman Electrician with references.

Willingness to enroll in the Orange Coast Community College courses pertaining to our field of work, or proof of passing course work already.

Document Required with Application if available: Submit a copy of current journeyman certificate, apprenticeship card, or Electrician union card with the application.

Minimum Qualifications for Apprentice:

Willingness to learn, personal work history with references.

Willingness to enroll in the Orange Coast Community College courses pertaining to our field of work, or proof of passing course work already at any applicable school.

Other Requirements:

License Requirement: Possession of a valid California Driver's License, Class C or higher, is required.

Note: Failure to maintain the appropriate valid California Driver's License may constitute cause for termination.

Background Check: Must pass an employment history/access investigation and possibly a criminal history record check in accordance with Federal Aviation Administration Regulations. Fingerprinting may be required.

Working Conditions: Must be willing to work on weekends, evenings, certain holidays. You must be willing to work at various locations throughout the County.

Probationary Period: The probationary period for this job is (90) days.

Note: Resumes may be forwarded via email, fax or mail to accompany your application. However, a resume will not substitute for the experience information that is required for your application process. Your application may be rejected as incomplete if the experience portion of the application is not completed on the application. A notation of "See Resume" will not be permitted.

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GENERAL BENEFITS: As an employee of Armes Electric, Inc., there will be a variety of benefits available to you. These benefits currently include: health, dental insurance, additional personal life and accident insurances, and a 401K.

SALARY STEP INCREASES: The beginning wage is based upon experience and upon satisfactory service after the probation period, wage increases may be given outside of a set calendar.

VACATION: Classified as personal days. Generally, the first year of employment no vacation pay is applicable. Upon the discretion of supervisor vacation pay begins at 10 days annually. With possible increases over a period of years, the maximum annual vacation with pay is 25 days.

HOLIDAYS: Christmas, New Years Day, Easter, July 4th, Labor Day, and Thanksgiving are recognized holidays and no work will be scheduled

SICK LEAVE: Classified as personal days

PARENTAL LEAVE: Entitles an employee, with at least one year of continuous employment, to schedule parental leave of up to 160 hours upon the birth or during the process of an adoption of a minor child. Parental leave shall be approved by the employee's appointing authority.

PERSONAL REQUESTS: The granting of personal requests will be considered fairly unless the request would unduly interfere with or cause severe hardship upon business operations.

TUITION REIMBURSEMENT: Dependent upon union agreements, regular employees may be eligible to receive Tuition Reimbursement. The costs for course tuition/registration fees and required books/supplies are eligible for reimbursement. Tuition reimbursement amounts may vary depending upon prearranged agreement with supervisor.

RETIREMENT: Social Security and 401k if employee chooses to participate.

HEALTH INSURANCE: We offer a Kaiser Health Plan. Plan benefits are further outlined in Kaiser packet and premiums deducted through payroll as pre-tax dollars through a 125 cafeteria plan.

DENTAL INSURANCE: We offer a Delta Dental PPO benefit program for regular full-time and their eligible dependents after the probation period. Plan benefits are further outlined in Delta Packet and premiums deducted through payroll as pre-tax dollars through a 125 cafeteria plan.

COLONIAL INSURANCE: We offer additional insurance options through a 125 cafeteria plan. Additional insurance options are further outlined in Colonial packet.

TEMPORARY POSITIONS: Most benefits do not apply to temporary positions. The explanations of benefits applies to employees in regular positions.

WELLNESS INCENTIVE PROGRAM: The County will recognize and award time off to eligible employees who maintain an excellent attendance record.

WORKERS' COMPENSATION: In case of injury while on the job, each employee is protected under the Workers' Compensation laws of California.

We encourage applications from all persons regardless of race, color, ancestry, religious creed, national origin, gender, disability, political affiliation, or age.

Certain age limits may be required by law, ordinance, or Civil Service direction for specific classifications such as those identified with hazardous occupations.

CONFLICT OF INTEREST CODE: We do not allow side work or the solicitation of side work of any nature. All customer requests for additional work must be channeled through our offices scheduling procedures. The use of any company materials, tools, vehicles outside of work directly contracted through Armes Electric, Inc. is a serious conflict of interest and is subject to immediate termination. Requests can be made in order to perform personal work using company tools, vehicles, or materials. This includes the use of company material accounts, cell phones, and credit cards or accounts of any nature.

MINIMUM QUALIFICATIONS Please read carefully the "Minimum Qualifications" section of your announcement. You must meet those qualifications in order to perform the tasks necessary for this line of work. All statements are subject to verification. "Experience" means full-time paid experience unless the announcement states that volunteer experience is acceptable. Part-time paid experience may be accumulated and pro-rated to meet the total experience requirements.

CITIZENSHIP OR AUTHORIZED ALIEN REQUIREMENT: As required by the Immigration Reform and Control Act, all employees must be United States citizens or aliens lawfully authorized to work in the United States. Proof of citizenship or authorized status will be required prior to appointment.

PRE-EMPLOYMENT MEDICAL EXAMINATION & DRUG TESTING: We are committed to maintaining a drug and alcohol free workplace. All persons selected for appointment to permanent positions may be subject to examination and a drug testing, administered by a professional employment screening service company at no cost to the applicant.

DRIVER'S LICENSE: Possession of a valid California Driver's License is required for all positions.

PROBATIONARY PERIOD: Regular positions are subject to a probationary period which is an extension of the selection process. Unless otherwise indicated on the announcement, the probationary period is 90 days.

FINGERPRINTING AND CRIMINAL RECORD CHECKS: Fingerprinting and criminal record checks may be required and requested at non-disclosed times at application process or at any time in the future during employment.